

**MINUTES  
PUBLIC SERVICE BOARD  
CITY OF EL PASO  
May 12, 2021**

The regular meeting of the Public Service Board was held via video conference, Wednesday, May 12, 2021.

**PSB MEMBERS PRESENT**

Dr. Kristina D. Mena, Chair  
Dr. Ivonne Santiago, Vice Chair  
Christopher A. Antcliff, Secretary-Treasurer  
Charlie Intebi, Member  
Lisa Saenz, Member  
Bryan Morris, Member  
Mayor Oscar Leeser, Ex-Officio Member

**PSB MEMBERS ABSENT**

**PSB EMPLOYEES PRESENT**

John E. Balliew, P.E., President and Chief Executive Officer  
Daniel Ortiz, General Counsel

**EPWATER EMPLOYEES PRESENT**

Alan Shubert, Vice President  
Marcela Navarrete, Vice President  
Art Duran, Chief Financial Officer  
Alfredo Solano, Chief Information Officer  
Zulema Jamis, Secretary  
Claudia Duran, Executive Assistant to the President/CEO  
Gilbert Trejo, Chief Technical Officer  
Israel Chavez, Senior Network Administrator  
Diana Velazquez, Utility Purchasing & Contract Manager  
Edgar Campos, Utility Information Systems Manager  
Sol Cortez, Deputy General Counsel  
Michaela Grambling, Assistant General Counsel  
Angel Bustamante, Water Systems Division Manager  
Ivan Ibarra, Fleet & Building Maintenance Superintendent  
Rocio Alvarado, Senior Land and Contract Administrator,  
Alejandro Vidales, Real Estate Manager  
Severo Borrego, Instrumentation Control Manager  
Adriana Castillo, Engineering Division Manager  
Alma De Anda, Utility Land and Water Rights Manager  
Aide Zamarron, Wastewater Treatment Manager  
Rose Guevara, Senior Purchasing Agent  
Hector Gonzalez, Government Affairs Manager  
Richard Wilcox, Water Supply Manager

**GUESTS**

Trinidad Cruz, Prime Controls  
Scott Carter, Prime Controls  
Doug Caroom, Bickerstaff Heath Delgado Acosta LLP  
Emily Rogers, Bickerstaff Heath Delgado Acosta LLP

**MEDIA**

None

The Public Service Board meeting was called to order by Dr. Mena at 9:00 a.m. A quorum of its members was present. After a moment of silence, those in attendance joined Dr. Mena, in reciting the Pledge of Allegiance.

## CONSENT AGENDA

On a motion made by Mr. Antcliff, seconded by Mayor Leeser and unanimously carried, the Board took action on the following agenda items:

### **1. CONSIDERED AND APPROVED THE MINUTES OF THE REGULARLY SCHEDULED MEETING HELD ON APRIL 14, 2021.**

## REGULAR AGENDA

### **2. CONSIDERED AND APPROVED A CONTRACT WITH PRIME CONTROLS, LP THROUGH PURCHASING COOPERATIVE GSA SCHEDULE 70 CONTRACT NUMBER GS-35F-0455W FOR THE JONATHAN ROGERS WATER TREATMENT PLANT SCADA UPGRADE IN THE AMOUNT OF \$3,097,853 AND AUTHORIZED THE USE OF COMMERCIAL PAPER.**

Alfredo Solano, Chief Information Officer, provided a presentation to the Board regarding this item (copy on file in Central Files). The Jonathan Rogers Water Treatment Plant SCADA (Supervisory Control and Data Acquisition) system upgrade has been proposed as part of the standardization put forth in the SCADA Master Plan. The scope of the project will be to replace and upgrade existing PLC Direct commercial grade PLC's (Programmable Logic Controller) to standard Allen-Bradley PLC's and controlled via the Factory Talk Site Edition workstations that will be implemented. Mr. Solano answered questions from the Board.

On a motion made by Mayor Leeser, seconded by Dr. Santiago and unanimously carried, the Board approved a contract with Prime Controls, LP through purchasing cooperative GSA Schedule 70 Contract Number GS-35F-0455W for the Jonathan Rogers Water Treatment Plant SCADA upgrade in the amount of \$3,097,853 and authorized the use of commercial paper.

### **3. DEEMED CLEAR EDGE FILTRATION, GSM ENGINEERING FABRICS, AND NATIONAL FILTER MEDIA CORPORATION BID OPTION A AS NON-RESPONSIVE AND CONSIDERED AND AWARDED BID NUMBER 22-21, BELTS FOR BELT FILTER PRESS & BELT THICKENERS, TO THE SOLE RESPONSIVE, RESPONSIBLE BIDDER, NATIONAL FILTER MEDIA CORPORATION FOR BID OPTION B, IN THE ESTIMATED ANNUAL AMOUNT OF \$51,044, FOR A ONE-YEAR TERM WITH THE OPTION FOR TWO, ONE-YEAR EXTENSIONS.**

Diana Velazquez, Utility Purchasing & Contract Manager, provided a presentation to the Board regarding this item (copy on file in Central Files). Belts are used on belt filter presses for dewatering solids at the John T. Hickerson Water Reclamation Facility, Haskell R. Street and Roberto R. Bustamante Wastewater Treatment Plants. Ms. Velazquez, addressed questions from the Board on this item.

On a motion made by Dr. Santiago, seconded by Mr. Morris and unanimously carried, the Board deemed Clear Edge Filtration, GSM Engineering Fabrics, and National Filter Media Corporation Bid Option A as non-responsive and considered and awarded Bid Number 22-21, Belts for Belt Filter Press & Belt Thickeners, to the sole responsive, responsible bidder, National Filter Media Corporation for bid Option B, in the estimated annual amount of \$51,044, with the option for two one-year extensions.

### **4. DEEMED DE NORA WATER TECHNOLOGIES LLC NON-RESPONSIVE AND CONSIDERED AND AWARDED BID NUMBER 12-21, ARSENIC REMOVAL ADSORPTION MEDIA, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, BASIN WATER RESOURCES, LLC IN THE ESTIMATED ANNUAL AMOUNT OF \$361,690, FOR A ONE-YEAR TERM WITH THE OPTION FOR TWO, ONE-YEAR EXTENSIONS, AND AUTHORIZED THE USE OF COMMERCIAL PAPER.**

Diana Velazquez, Utility Purchasing & Contract Manager, provided a presentation to the Board regarding this item (copy on file in Central Files). EPWater operates multiple arsenic removal facilities for treatment of groundwater by an adsorption process using granular iron-based media which needs to be replaced.

On a motion made by Mr. Morris, seconded by Dr. Santiago, and unanimously carried, the Board deemed De Nora Water Technologies, LLC as non-responsive and considered and awarded Bid Number 12-21, Arsenic Removal Adsorption Media, to the lowest responsive, responsible bidder, Basin Water Resources, LLC in the estimated annual amount of \$361,690, for a one-year term with the option for two, one-year extensions, and authorized the use of commercial paper.

**5. CONSIDERED AND APPROVED THE SOLE SOURCE PURCHASE FOR HYDAC TECHNOLOGY CORP. FOR FILTER ELEMENTS AND BACKFLUSH VALVE ASSEMBLY FOR THE RF3-7 SAND STRAINER AT THE KAY BAILEY HUTCHISON DESALINATION PLANT IN THE AMOUNT OF \$60,738.**

Diana Velazquez, Utility Purchasing & Contract Manager, provided a presentation to the Board regarding this item (copy on file in Central Files). The RF3-7 Sand Strainer is utilized by KBHDP to remove sand and debris from the groundwater prior to entering the RO membranes. It is critical to the operation of the treatment process as sand and debris foul and damage the RO membranes. The backflush valve is used to backwash the sand strainer filter elements to prolong the life of the filters.

On a motion made by Dr. Santiago, seconded by Mayor Leeser and unanimously carried, the Board considered and approved the sole source purchase for Hydac Technology Corp. for filter elements and backflush valve assembly for the RF3-7 Sand Strainer at the Kay Bailey Hutchison Desalination Plant in the amount of \$60,738.

**6. CONSIDERED AND APPROVED CHANGE ORDER NUMBER 10 - BID NUMBER 47-18, HASKELL WASTEWATER TREATMENT PLANT EFFLUENT PIPING IMPROVEMENTS, TO SPIESS CONSTRUCTION CO., INC., IN THE AMOUNT OF \$392,829.69 AND INCREASED THE CONTRACT DURATION BY AN ADDITIONAL 93 CALENDAR DAYS.**

Mr. Gilbert Trejo, Chief Technical Officer, provided a presentation to the Board regarding this item (copy on file in Central Files.) Change Order Number 5, approved during the December 2019 Public Service Board meeting, replaced approximately 395 linear feet of 66-inch diameter effluent pipeline. During the replacement of this 66-inch pipeline a number of unknown utilities were encountered which required additional work for exploratory trenching, protection and replacement of the utilities. Change Order Number 10 increases the contract amount and duration to account for the additional work. Mr. Trejo answered questions from the Board on this item.

On a motion made by Dr. Santiago, seconded by Mayor Leeser, and unanimously carried, the Board approved Change Order Number 10 - Bid Number 47-18, Haskell Wastewater Treatment Plant Effluent Piping Improvements, to Spiess Construction Co., Inc., in the amount of \$392,829.69 and increased the contract duration by an additional 93 calendar days.

**7. CONSIDERED AND APPROVED A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR THE EMERGENCY BACKUP POWER AT WASTEWATER TREATMENT PLANTS - PART 2 TO BATH GROUP, INC. FOR DESIGN PHASE SERVICES FOR IMPROVEMENTS TO THE BUSTAMANTE WASTEWATER TREATMENT PLANT IN THE AMOUNT OF \$81,251 AND AUTHORIZED FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL DESIGN AND CONSTRUCTION PHASE SERVICES RELATED TO THIS PROJECT AT ALL FOUR WASTEWATER TREATMENT PLANTS IN THE ESTIMATED AMOUNT OF \$750,000; PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS.**

Mr. Gilbert Trejo, Chief Technical Officer, provided a presentation to the Board regarding this item (copy on file in Central Files.) Bath Engineering was awarded a professional engineering services contract at the September 2016 Public Service Board (PSB) meeting to assess backup power and surge protection requirements at all four wastewater treatment plants. The project will lead to capital improvements that will ensure wastewater treatment

operations would be maintained during power outages. Task Order Number 1 was issued and completed for the preliminary design services for all four wastewater plants. As part of the higher ranked priority projects, recommended improvements to the backup power facilities at the Bustamante WWTP had to be completed. Task Order Number 2 was issued in 2018 for design of the backup power facilities at the Bustamante WWTP but was suspended in 2019 when the Bustamante Headworks Improvements project was initiated. Instead of a standalone project, staff decided to complete these improvements as part of the Bustamante Headworks Improvements and Expansion projects, where several upgrades and improvements to the electrical systems are already being designed. However, immediate improvements are required now to improve reliability of the existing backup power generation system at Bustamante and will also work with and complement the planned improvements and upgrades from the upcoming Bustamante WWTP Headworks and Expansion projects. The original contract has expired, and staff is requesting this new contract to be able to complete the design of the required immediate improvements at the Bustamante WWTP and requesting additional authorization on this new contract, to be able to proceed with the design, bid, and construction phase services at the other three wastewater treatment plants. Mr. Trejo and Mr. Balliew answered questions from the Board on this item.

On a motion made by Mr. Morris, seconded by Dr. Santiago and unanimously carried, the Board approved a professional engineering services contract for the Emergency Backup Power at Wastewater Treatment Plants – Part 2 to Bath Group, Inc. for design phase services for improvements to the Bustamante Wastewater Treatment Plant in the amount of \$81,251 and authorized future task orders or amendments to be issued under this contract for additional design and construction phase services related to this project at all four wastewater treatment plants in the estimated amount of \$750,000; provided that funding is available in the approved budget for the task orders or amendments.

**8. CONSIDERED AND APPROVED A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR THE FRED HERVEY WATER RECLAMATION PLANT BLOWER BUILDING AND AERATION SYSTEM IMPROVEMENTS – PART 2 TO CAROLLO ENGINEERS, INC. FOR THE CONSTRUCTION PHASE SERVICES IN THE AMOUNT OF \$479,937.56 AND AUTHORIZED FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT TO PROVIDE ADDITIONAL DESIGN AND CONSTRUCTION PHASE SERVICES IN THE ESTIMATED AMOUNT OF \$100,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS AND AUTHORIZED THE USE OF COMMERCIAL PAPER.**

Mr. Gilbert Trejo, Chief Technical Officer, provided a presentation to the Board regarding this item (copy on file in Central Files.) At the April 2021 Public Service Board meeting, a construction contract was awarded to construct new buildings at the Fred Hervey Water Reclamation Plant to house two new blowers and the required electrical equipment. Carollo Engineers designed these improvements. A professional services contract is needed for the construction phase services. Mr. Trejo answered questions from the Board on this item.

On a motion made by Mr. Morris, seconded by Dr. Santiago and unanimously carried, the Board approved a professional engineering services contract for the Fred Hervey Water Reclamation Plant Blower Building and Aeration System Improvements – Part 2 to Carollo Engineers, Inc. for the construction phase services in the amount of \$479,937.56 and authorized future task orders or amendments to be issued under this contract to provide additional design and construction phase services in the estimated amount of \$100,000, provided that funding is available in the approved budget for the task orders or amendments and authorized the use of commercial paper.

**9. CONSIDERED AND AUTHORIZED THE PRESIDENT/CEO TO SIGN A DEVELOPER PARTICIPATION AGREEMENT WITH EP TRANSMOUNTAIN RESIDENTIAL, LLC FOR THE INSTALLATION OF A 24-INCH DIAMETER WATER TRANSMISSION LINE ALONG THE EXTENSION OF RESLER DRIVE WITHIN ENCHANTED HILLS SUBDIVISION UNIT 5 IN THE AMOUNT NOT TO EXCEED \$599,450.25.**

Mr. Gilbert Trejo, Chief Technical Officer, provided a presentation to the Board regarding this item (copy on file in Central Files.) EPWater and EP Transmountain Residential, LLC entered into a Standard Development Agreement on January 5, 2021, in which they agreed to install water mains, sanitary sewer mains, and related

appurtenances within the Enchanted Hills Unit 5 Subdivision. Developers enter into the Standard Development Agreement for the construction of the small diameter mains to serve the subdivisions. Under the Standard Development Agreement, the Developer's contractor installs the mains under EPWater inspection. The mains are conveyed by the Developer and accepted by EPwater, and the mains become part of the public system. A proposed 24-inch diameter water transmission line is required along the extension of Resler Drive within the Enchanted Hills Unit 5 Subdivision to improve water transmission through the new development. As allowed by Texas Statute, EPWater will participate in the cost of the installation of the water transmission main in an amount not to exceed thirty percent (30%) of the total cost of the work under the Developer Participation Agreement. Mr. Trejo answered questions from the Board on this item.

On a motion made by Lisa Saenz, seconded by Mr. Morris and unanimously carried, the Board authorized the President/CEO to sign a Developer Participation Agreement with EP Transmountain Residential, LLC for the installation of a 24-inch diameter water transmission line along the extension of Resler Drive within Enchanted Hills Subdivision Unit 5 in the amount not to exceed \$599,450.25.

**10. CONSIDERED AND ADOPTED A RESOLUTION AWARDDING BID NUMBER 39-21, SALE OF REAL ESTATE, APPROXIMATELY 200.61 ACRES, AND LEGALLY DESCRIBED AS A PORTION OF TRACT 1A, LAURA E. MUNDY SURVEY NO. 234, CITY OF EL PASO AND EL PASO COUNTY, TEXAS, TO THE SOLE RESPONSIVE, RESPONSIBLE BIDDER HUNT COMMUNITIES HOLDING, LLC, IN THE AMOUNT OF \$5,218,000, AND AUTHORIZED THE PRESIDENT AND CEO TO FORWARD THE RECOMMENDATION TO CITY COUNCIL TO SELL THE LAND, AND TO SIGN ANY AND ALL DOCUMENTS NECESSARY TO COMPLETE THE SALE.**

Ms. Rocio Alvarado, Senior Land and Contract Administrator, provided a presentation to the Board regarding this item (copy on file in Central Files.) On December 11, 2019, the Board determined the land totaling approximately 200.61 acres located West of Desert Boulevard and North of Los Mochis Road, and legally described as a portion of Tract 1A, Laura E. Mundy Survey No. 234, City of El Paso, El Paso County, Texas, to be inexpedient to the system. Ms. Alvarado and Ms. De Anda answered questions from the Board on this item.

On a motion made by Mr. Antcliff, seconded by Mr. Morris and opposed by Mayor Leeser, the Board by majority consent, adopted a resolution awarding Bid Number 39-21, Sale of Real Estate, approximately 200.61 acres, and legally described as a portion of Tract 1A, Laura E. Mundy Survey No. 234, City of El Paso and El Paso County, Texas, to the sole responsive, responsible bidder Hunt Communities Holding, LLC, in the amount of \$5,218,000, and authorized the President and CEO to forward the recommendation to City Council to sell the land, and to sign any and all documents necessary to complete the sale.

**11. CONSIDERED AND ADOPTED A RESOLUTION AWARDDING BID NUMBER 40-21, SALE OF REAL ESTATE, APPROXIMATELY 3.15 ACRES, AND LEGALLY DESCRIBED AS A PORTION OF TRACTS 23-G-1 & 23-G-2, BLOCK 54, YSLETA GRANT, CITY OF EL PASO AND EL PASO COUNTY, TEXAS, TO THE HIGHEST RESPONSIVE, RESPONSIBLE BIDDER MESA FOODS GTS, LLC IN THE AMOUNT OF \$323,825, AND AUTHORIZED THE PRESIDENT AND CEO TO FORWARD THE RECOMMENDATION TO CITY COUNCIL TO SELL THE LAND, AND TO SIGN ANY AND ALL DOCUMENTS NECESSARY TO COMPLETE THE SALE.**

Mr. Alejandro Vidales, Real Estate Manager, provided a presentation to the Board regarding this item (copy on file in Central Files.) The Board determined the land totaling approximately 3.15 acres in east El Paso north of Castner and west of Diesel Street, and legally described as portion of Tracts 23-G-1 & 23-G-2, Block 54, Ysleta Grant, City of El Paso and El Paso County, Texas, to be inexpedient to the stormwater system.

On a motion made by Mr. Antcliff, seconded by Mr. Morris and unanimously carried, the Board adopted a resolution awarding Bid Number 40-21, Sale of Real Estate, approximately 3.15 acres, and legally described as a portion of Tracts 23-G-1 & 23-G-2, Block 54, Ysleta Grant, City of El Paso and El Paso County, Texas, to the highest responsive, responsible bidder Mesa Foods GTS, LLC in the amount of \$323,825, and authorized the

President and CEO to forward the recommendation to City Council to sell the land, and to sign any and all documents necessary to complete the sale.

**12. CONSIDERED AND APPROVED A RESOLUTION AUTHORIZING THE PRESIDENT/CEO TO SIGN AND PROVIDE ANY NECESSARY DOCUMENTS TO COMPLETE SUBMISSION OF TITLE XVI WIIN RECLAMATION AND REUSE PROJECTS GRANT APPLICATION TO THE U.S. BUREAU OF RECLAMATION IN AN ESTIMATED AMOUNT OF \$3,250,000 IN GRANT FUNDING TO ASSIST IN FUNDING THE CONSTRUCTION OF THE ENHANCED ARROYO (PHASE ONE) OF THE AQUIFER STORAGE AND RECOVERY PROJECT (“PROJECT”) IN EL PASO, TEXAS, TO SIGN AND PROVIDE ANY DOCUMENTS NECESSARY TO ACCEPT GRANT FUNDING IN CONNECTION WITH THE PROJECT; AND TO AUTHORIZE EPWATER’S COMMITMENT TO ALLOCATE \$5,250,000 TO THE PROJECT AS THE ESTIMATED EPWATER CONTRIBUTION TO THE COST OF THE PROJECT.**

Mr. Hector Gonzalez, Government Affairs Manager, provided a presentation to the Board regarding this item (copy on file in Central Files.) EPWater submitted a grant application to pursue funding for construction costs of the Enhanced Arroyo (Phase One) of the Aquifer Storage and Recovery Project (ASR). The overall ASR project will utilize Rio Grande allocations in non-peak times as well as reclaimed water to replenish the Hueco Bolson aquifer. Phase One will cover construction of infiltration infrastructure on an existing arroyo to enable aquifer recharge. The funding opportunity under “Title XVI WIIN (Water Infrastructure Improvements for the Nation Act) Water Reclamation and Reuse Projects” is available to projects that have an associated water reuse feasibility study approved by the USBR. Mr. Gonzalez answered questions from the Board on this item.

On a motion made by Mr. Morris, seconded by Dr. Santiago and unanimously carried, the Board approved a resolution authorizing the President/CEO to sign and provide any necessary documents to complete submission of Title XVI WIIN Reclamation and Reuse Projects grant application to the U.S. Bureau of Reclamation in an estimated amount of \$3,250,000 in grant funding to assist in funding the construction of the Enhanced Arroyo (Phase One) of the Aquifer Storage and Recovery Project (“Project”) in El Paso, Texas, to sign and provide any documents necessary to accept grant funding in connection with the Project; and to authorize EPWater’s commitment to allocate \$5,250,000 to the Project as the estimated EPWater contribution to the cost of the Project.

**13. CONSIDERED AND APPROVED REVISIONS TO THE PSB RULES AND REGULATIONS NUMBER 11.**

Mr. John Balliew, President and CEO, provided a presentation to the Board regarding this item (copy on file in Central Files.) At the April 08, 2020 PSB meeting, the Board authorized the President/CEO to negotiate and sign all documents necessary to acquire the Esperanza Water Service Company’s assets. A primary purpose of the acquisition was to secure a new future source of water for El Paso in the form of a GLO lease that is capable of producing substantially more water than their customer demand. As a result of the 2020 Water System Asset Purchase and Transfer Agreement with Esperanza Water Supply Company, Inc., El Paso Water is obligated to provide water service to customers in the Esperanza service area. Since El Paso Water will be the retail service provider for approximately 287 customers around McNary, Texas, the El Paso Water Rules and Regulations must be amended in order to authorize providing water service outside of El Paso County.

On a motion made by Mr. Antcliff, seconded by Mayor Leeser and unanimously carried, the Board approved revisions to the PSB Rules and Regulations Number 11.

**14. CONSIDERED AND TOOK ACTION TO AUTHORIZE THE PRESIDENT/CEO TO SIGN ALL DOCUMENTS NECESSARY TO COMPLETE THE FORMATION OF THE EL PASO AND HUDSPETH COUNTIES REGIONAL WATER SUPPLY CORPORATION IN ACCORDANCE WITH STATE LAW; AND AUTHORIZED THE PRESIDENT/CEO TO ENTER INTO MANAGEMENT OR ADMINISTRATIVE SERVICE CONTRACTS THAT THE**

**PRESIDENT/CEO DEEMS NECESSARY TO ENSURE A CONTINUITY OF WATER SERVICES TO CUSTOMERS IN THE ESPERANZA SERVICE AREA.**

Mr. John Balliew, President and CEO, provided a presentation to the Board regarding this item (copy on file in Central Files.) A nonprofit and tax-exempt water supply corporation (WSC) under Chapter 67 of the Texas Water Code is authorized to own, hold, lease or otherwise acquire sources of water supply or water rights. Additionally, the WSC may contract with El Paso Water for the purpose of wholesale water supply, acquiring additional water rights, constructing, and maintaining a project or improvement, receiving public funds, financing, issuance of debt, administrative services and other related services. The Mayor commended the President and Board on the acquisition. Mr. Balliew answered questions from the Board on this item.

On a motion made by Mayor Leeser, seconded by Mr. Antcliff and unanimously carried, the Board took action to authorize the President/CEO to sign all documents necessary to complete the formation of the El Paso and Hudspeth Counties Regional Water Supply Corporation in accordance with state law; and authorized the President/CEO to enter into management or administrative service contracts that the President/CEO deems necessary to ensure a continuity of water services to customers in the Esperanza service area.

**15. MANAGEMENT REPORT:**

**•PROVIDED UPDATE ON ON-CALL CONTRACTS**

Mr. Gilbert Trejo, Chief Technical Officer, provided a presentation to the Board regarding this item (copy on file in Central Files.) Mr. Trejo provided updates on Engineering services on-call contracts. The on-call for lift stations have two contractors with a three-year contract term with a capacity of \$300,000 that expires on August 2022. CEA at \$294,298 and H2O Terra at \$285,654. The on-call for small diameter pipes has five vendors with a contract capacity of \$700,000 with three-year contract term expiring August 2022. Brock and Bustillos at \$342,108, CEA at \$423,430, Huitt Zollars at \$195,533, MCI at \$436,698 and PSC at \$298,593. On-call for large diameter pipes has two vendors with a contract capacity of \$500,000 with two-year contract term expiring October 2021. Brown & Caldwell at \$499,913 and MCI at \$301,034. The on-call for storage facilities with five vendors has a contract capacity of \$600,000 with a three-year contract term expiring January 2023. AECOM at \$285,871, Consor at \$217,856, Freese & Nichols at \$68,493.83, MCI at \$264,392.22 and PSC at \$260,503. The on-call for pump stations has two vendors with a contract capacity of \$300,000 with a two-year contract term expiring on September 2022. Bath is at \$98,296 and PSC is at \$139,275. For on-call wastewater treatment plant, there are two vendors with a contract capacity of \$800,000 with a three-year contract term expiring September 2022. Carollo is at \$799,996.89 and Freese & Nichols is at \$786,203.95. On-call for water treatment plants has three vendors with a contract capacity of \$600,000 with a three-year contract term expiring September 2022. Carollo is at \$0.00, CDM is at \$140,468.13 and H2O Terra is at \$218,973. On-call construction management has eleven vendors with a contract capacity of \$1 million for three years expiring February 2023. Arcadis US is at \$0, Brown & Caldwell at \$297,499.85, CDM Smith at \$398,178, CEA at \$855,714.24, Consor at \$54,235, ECM at \$0, H2O Terra at \$44,621, MCI at \$0, PSC at \$746,600, Brock & Bustillos at \$54,729 and Huitt Zollars at \$140,233. On-call for environmental services has two vendors with a contract capacity of \$700,000 for a three-year contract term expiring September 2022. Arcadis is at \$407,232.76 and Essco at \$558,396. On-call structural engineering has two vendors with a contract capacity of \$500,000 for a two-year contract term expiring October 2021. Consor is at \$321,892.91 and Stubbs is at \$36,138.70. On-call for MEP has two vendors with a contract capacity of \$1 million with a three-year contract expiring August 2023. Bath is at \$362,465 and PSC is at \$78,746. On-call for architect services has three vendors with a capacity of \$750,000 for three years expiring January 2024. CDA is at \$18,846, Huitt Zollars at \$100,000 and Mijares Mora at \$113,313. On-call for landscape architect services has two vendors with a contract capacity of \$300,000 for a two-year contract term expiring February 2023. Sites Southwest is at \$92,600 and Greenway Studio is at \$92,600. On-call for Geotechnical services has four vendors with a contract capacity of \$600,000 for a three-year contract term expiring August 2021. CQC is at \$35,376.88, LEC-LOI is at \$60,961, PSI is at \$112,515 and Terracon is at \$18,228. On-call for surveying services has five vendors with a contract capacity of \$300,000 for a two-year contract term expiring November 2022.

Brock & Bustillos is at \$76,433.71, Cobb Fendley is at \$4,718, FXSA is at \$8,692, H2O Terra is at \$10,760 and Huitt Zollars is at \$5,520. On-call for subsurface utility engineering has two vendors with a contract capacity of \$500,00 for a two-year contract term expiring September 2021. Cobb Fendley is at \$105,041 and FXSA is at \$24,821.17. On-call for TxDOT transportation projects has four vendors with a contract capacity of \$600,00 for a three-year contract term expiring September 2021. CDM is at \$299,972, CEA is at \$262,404.32, Huitt Zollars at \$159,323 and MCI at \$283,133.71. Engineering services on-call contract update for manhole rehabilitation on-call contract and planned water line replacement on-call design contract were awarded January 2021 to Cubic Water for three one-year contract terms with a capacity of \$841,000. On-call stormwater construction contract- bid number SW69-18 with contractor Black Stallion Construction was awarded on August 8, 2018 and has a capacity of \$42,635 and expires on August 2020. It is at 76% executed and has a remaining balance of \$105,713. On-call water distribution system construction contract for FY20-21 and on-call sanitary sewer construction contract for FY20-21 with contractor CSI was awarded on October 14, 2020 and has a capacity of \$2,704,029 and expires on October 2023. It is 20% executed and has a remaining balance of \$2,212,919. The on-call water distribution system construction contract for FY 20-21 and on-call sanitary sewer construction contract for FY 20-21 is with contract CSI and was awarded on October 14, 2020 with a capacity of \$2,153,674 and expires on October 2023. It is at 25% capacity and has a remaining balance of \$1,616,804. Repairs to City, County and TxDOT highways, streets and Right-of-Ways MC 19-19 year 1 with contractor Hawk Construction was awarded May 2019 with a capacity of \$14,095,397 and an expiration date of June 2020 is at 27% capacity with a remaining balance of \$10,351,266. Repairs to City, County and TxDOT highways, streets and Right-of-Ways MC 19-19 year 2 with contractor Hawk Construction was awarded June 2020 with a capacity of \$14,095,397 and an expiration date of June 2021 is at 33% capacity with a remaining balance of \$9,394,938. The on-call construction boring services MC 22-20 with contractor Spiess Construction was awarded June 2020 with a capacity of \$5,769,700 and an expiration date of June 2022. The contract is at 13% capacity with a remaining balance of \$5,028,333.

**•PROVIDED UPDATE ON CONSTRUCTION CHANGE ORDERS**

Mr. Gilbert Trejo, Chief Technical Officer, provided a presentation to the Board regarding this item (copy on file in Central Files.) The presentation showed the performance since the previous update from the years 2014 to present. The running change order average since 2014 to date is 6.22%. The performance since previous update- change order percentage per classification is at -8% for adjust final quantities, 46% for unforeseen/other, 49% for owner ordered, -3% for liquidated damages and repayments to owner, 6% errors and omissions and 9% for other category.

**•PROVIDED UPDATE ON COOPERATIVE CONTRACTS FOR NATIONAL JOB ORDER CONTRACT SERVICES**

Mr. Gilbert Trejo, Chief Technical Officer, provided a presentation to the Board regarding this item (copy on file in Central Files.) For FY20-21, the job order contracting cumulative capacity is \$2 million. Five contractors were approved for use. EGL construction has 39 work orders for a total of \$2,168,209, Jordan Foster has four work orders for a total of \$94,706 and Noble has eight work orders for a total of \$556,929. For FY21-22, job order contracting cumulative capacity is at \$4 million for 1 year. 17 contractors were approved for use. Noble has 1 work order for a total of \$17,000.

**16. PUBLIC COMMENT: THE PSB WILL PERMIT PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. THE CHAIR MAY IMPOSE REASONABLE TIME LIMITS FOR EACH SPEAKER.**

One person was signed up for public comment.



**ADJOURNMENT**

On a motion made by Dr. Santiago, seconded by Mr. Morris and unanimously carried, the meeting adjourned at 10:20 a.m., May 12, 2021.

ATTEST:

  
\_\_\_\_\_  
Kristina Mena, Chair

  
\_\_\_\_\_  
Christopher Antcliff, Secretary-Treasurer

**MINUTES  
PUBLIC SERVICE BOARD  
CITY OF EL PASO  
May 24, 2021**

The special meeting of the Public Service Board was held via video conference, Monday, May 24, 2021.

**PSB MEMBERS PRESENT**

Dr. Kristina D. Mena, Chair  
Dr. Ivonne Santiago, Vice Chair  
Charlie Intebi, Member  
Lisa Saenz, Member  
Bryan Morris, Member

**PSB MEMBERS ABSENT**

Christopher A. Antcliff, Secretary-Treasurer  
Mayor Oscar Leeser, Ex-Officio Member

**PSB EMPLOYEES PRESENT**

John E. Balliew, P.E., President and Chief Executive Officer  
Daniel Ortiz, General Counsel

**EPWATER EMPLOYEES PRESENT**

Alan Shubert, Vice President  
Marcela Navarrete, Vice President  
Art Duran, Chief Financial Officer  
Alfredo Solano, Chief Information Officer  
Zulema Jamis, Secretary  
Claudia Duran, Executive Assistant to the President/CEO  
Israel Chavez, Senior Network Administrator  
Diana Velazquez, Utility Purchasing & Contract Manager  
Edgar Campos, Utility Information Systems Manager  
Sol Cortez, Deputy General Counsel  
Michaela Grambling, Assistant General Counsel  
Lisa Rosendorf, Chief Communications and Government Affairs Officer

**GUESTS**

**MEDIA**

None

The Public Service Board meeting was called to order by Dr. Mena at 10:00 a.m. A quorum of its members was present.

**REGULAR AGENDA**

**1. CONSIDERED AND ACCEPTED THE LUMP SUM COST PROPOSAL SUBMITTED BY R.M. WRIGHT (DESIGN-BUILDER) FOR THE DESIGN-BUILD PROJECT DESIGN AND CONSTRUCTION OF JOHN T. HICKERSON WRF REHABILITATION, WITH A GUARANTEED MAXIMUM PRICE (GMP) OF \$22,584,694 AND AUTHORIZED THE PRESIDENT/CEO TO SIGN ALL NECESSARY DOCUMENTS TO EFFECTUATE THE CONSTRUCTION CONTRACT INCORPORATING THE GMP, AND AUTHORIZED THE USE OF COMMERCIAL PAPER.**

Alan Shubert, Vice President, provided a presentation to the Board regarding this item (copy on file in Central Files). The John T. Hickerson (JTH) Water Reclamation Facility treats wastewater from the west side of El Paso. The plant was originally designed with a 5 million gallon daily (MGD) treatment capacity and later expanded with a second process train increasing the plant's treatment capacity to 17.5 MGD. Currently, the 12.5 MGD process train is operational and the plant's original 5 MGD treatment train is off-line and needs to be rehabilitated to be operational. Increased organic loading and wastewater flows to the JTH facility are the drivers for bringing the original 5 MGD treatment train back on-line to ensure permit requirements are achieved. This project is using the design-build project delivery model. Through a Request for Qualifications (RFQ 108-19) and Request for Proposals (RFQ 04-20), the team of R.M. Wright Construction Company (R.M. Wright) and H2O Terra was selected on May 2020 as the Design-Builder for the JTH Water Reclamation Facility Rehabilitation Project. Also in May 2020, the Public Service Board approved a Pre-Construction Services Agreement services to R.M. Wright and H2O Terra Design-Build Team to provide pre-construction design services of the rehabilitation and recommissioning of the plant. In January 2021, the Public Service Board approved an Amendment to Preconstruction Services for the Design-Builder to perform the Early work package involving construction activities. This project delivery model culminates with the negotiation of the Guaranteed Maximum Price (GMP) proposed by the Design-Builder through a Lump Sum Cost Proposal, which sets the construction price for the project. The proposed Guaranteed Maximum Price was developed using 100% design drawings and specifications as prepared by the Design-Builder and their engineer. The GMP scope includes the remainder of the originally scoped items but also additional work discovered during the design phase required to complete the project. This work includes: addition of a new grit removal chamber at the headworks, replacement of the clarifier mechanism, rehabilitation of buried pipes, a new odor control system and modifications to the existing blower building and associated piping. Mr. Shubert answered questions from the Board on this item.

On a motion made by Dr. Santiago, seconded by Mr. Morris, and unanimously carried, the Board accepted the Lump Sum Cost Proposal submitted by R.M. Wright (Design-Builder) for the design-build project Design and Construction of John T. Hickerson WRF Rehabilitation, with a guaranteed maximum price (GMP) of \$22,584,694 and authorized the President/CEO to sign all necessary documents to effectuate the construction contract incorporating the GMP, and authorized the use of commercial paper.

**2. PUBLIC COMMENT: THE PSB WILL PERMIT PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. THE CHAIR MAY IMPOSE REASONABLE TIME LIMITS FOR EACH SPEAKER.**

There were no comments from the public.

**EXECUTIVE SESSION**

**ADJOURNMENT**

On a motion made by Dr. Santiago, seconded by Mr. Morris and unanimously carried, the meeting adjourned at 10:10 a.m., May 24, 2021.

ATTEST:

  
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Kristina Mena, Chair

  
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Christopher Anteliff, Secretary-Treasurer